

LOCATION SCOUTING ASSISTANCE APPLICATION FORM

* indicates a required field

ARE YOU ELIGIBLE TO APPLY?

You MUST meet one of the following eligibility criteria: *

- Queensland based practitioner
- Substantially engaging with Queensland based practitioners
- Substantially engaging with Queensland facilities
- Planning to use Queensland facilities or locations

Are you employed by a State or Government Screen Agency? *

- Yes No

If you answer YES, you are not eligible to apply for funding from Screen Qld.

Are you employed by an Australian Broadcaster?

- Yes No

If you answer YES, you are not eligible to apply for funding from Screen Qld.

Do you currently have any project that is being funded by Screen Qld in default? *

- Yes No

If you answer YES, you are not eligible to apply for funding from Screen Qld.

Do you have an Australian Business Number (ABN)? *

- Yes No Not Applicable (International Applicants) Other:

Do you plan to spend more than \$1 million on Queensland Production Expenditure (QPE)? *

- Yes No

APPLICANT TYPE

* indicates a required field

Individual or Organisation

Are you applying as an individual or organisation? *

- Individual Organisation

APPLICANT DETAILS

* indicates a required field

INDIVIDUAL APPLICANTS

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Name *

First Name

Last Name

Business Name (if applicable)

ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Registered for GST? *

Yes

No

Primary Address *

Address

Suburb State Postcode

Street Address

Address

Suburb State Postcode

Contact Email *

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Contact Phone Number *

ORGANISATION APPLICANT

Organisation Name *

ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Registered for GST? *

Yes No

Upload your Certificate of Incorporation

Attach a file:

Only if the Applicant is a company.

Postal Address *

Address

Suburb State Postcode

Office Address

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Address

Suburb State Postcode

Contact Person *

First Name

Last Name

Position *

Contact Email *

Phone Number *

List of Company Directors

Company Secretary

Shareholders

Accountant

LOCAL PRODUCTION OFFICE

(If applicable)

Organisation Name

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Contact Person

First Name

Last Name

Position

Office Address

Address

Suburb

State

Postcode

Production Office Phone

Must be an Australian phone number

Mobile / Cell Number

Must be an Australian phone number

Primary Email

PROJECT DETAILS

* indicates a required field

Project Title (if known):

*

Please list any previous titles this project may have been known as:

Project Summary: *

Please detail your screen project description (100 words maximum)

Location Needs: *

Other Territories Being Considered: *

Origin *

NSW

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- QLD
- VIC
- SA
- TAS
- WA
- NT
- ACT
- USA
- UK
- Canada
- France
- China
- Other Asia

Release Type *

Genre *

- Action
- Adventure
- Animation
- Biopic
- Comedy
- Children
- Crime
- Drama
- Fantasy
- Horror
- Mystery
- Natural History
- Period Drama
- Reality
- Romance
- Rom Com
- Sci-Fi
- Thriller
- Western
- War
- Documentary
- Multi Platform

Project Type *

- Fiction Feature
- Fiction Television Series
- Fiction Television Pilot
- Fiction Television Miniseries
- Fiction Telemovie
- Documentary Feature Film
- Documentary Television Series

Length

Has Provisional Offset Certificate been issues?

- Yes No Other:

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Is this planned to be a Co-Production with an International partner?

Yes

No

Project Synopses (one paragraph & one page) *

Attach a file:

Script and/or detailed Treatment *

Attach a file:

BUDGET BREAKDOWN

Total Production Budget *

\$

Above the Line costs

\$

Below the Line costs *

\$

Please upload your Budget Top Sheet

Attach a file:

Estimated Queensland Production Expenditure *

\$

QPE

Queensland spend as a % of Total Budget *

%

Must be a number

Queensland spend as a % of Total Below the Line Budget *

%

Must be a number

PRODUCTION DETAILS

Pre-Production start date: *

Post Production start date:

Principle Photography start date: *

Planned Delivery date:

Principle Photography wrap date:

Upload your Production Schedule here

Attach a file:

PRODUCTION DAYS

Total Pre-production days

Total Shooting days

Total Post-production days

Pre-production days in Qld

Shooting days in Qld

Post-production days in Qld

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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KEY CREATIVES

Please list any key creatives or cast.

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Name:	Position:	Please attach CV or Bios

QUEENSLAND BENEFITS

* indicates a required field

QUEENSLAND FACILITIES & SERVICES

Are you planning to use Post Production services? * Yes No Undecided

Are you planning to use Post Production sounds? * Yes No Undecided

Are you planning to use VFX houses? * Yes No Undecided

List the proposed companies you are considering.

If Queensland facilities are NOT being used, please indicate who you will be using.

Did you need assistance from Screen Queensland sourcing facilities, crew or services? * Yes No

LOCATIONS SCOUTING ASSISTANCE

Have you already received a Locations Picture Presentation from Screen Qld? * Yes No

Estimated number of days requested for locations scouting? *

Must be a number

Will you require a Locations Manager for the Scout? * Yes No

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Will you require accommodation in Qld for the Scout? * Yes No

Will you require car hire for the Scout? * Yes No

Will you require interstate flights for the Scout? * Yes No

Draft Itinerary of planned scout. Please include any travel details that are currently organised *

Attach a file:

Draft Budget of Planned Scout *

Attach a file:

Please clearly indicate the costs requesting to be covered by Screen Queensland and the costs being covered by the applicant.

LOCATIONS

Location	Type of Location	Priority / Secondary

SCOUTING GROUP INFORMATION

List the names, roles and passport details (if applicable) of people travelling on the scout:

Name: **Position:** **Passport Number:** **Country of Residency:** **Scanned copy of passport details:**

LEGAL REQUIREMENTS, COPYRIGHT & CHAIN OF TITLE

* indicates a required field

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Is this an original concept of the applicant? *

Yes

No

If this is not your original concept, please provide more details:

CHAIN OF TITLE

During the assessment process we may need to verify that you are the rights holder to this project.

You may need to provide chain of title documentation and other agreements, if requested.

Option Agreement	Licence Agreement	Writer's Agreement	Script Editor's Agreement	Researcher's Agreement	Development Investment Agreement
<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Files to Upload

Certificate of Incorporation

Attach a file:

Option Agreement

Attach a file:

Writer Agreement

Attach a file:

Producer / Co-Producer Agreements

Attach a file:

STATISTICAL & DIVERSITY DATA

Federal electorate for applicant

State electorate for applicant

Local govt electoral zone for applicant

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Gender of Applicant

- Female Male Non-Binary Prefer not to say

Diversity Type

- Aboriginal
 Torres Strait Islander
 Regional or Remote Area
 Culturally and linguistically diverse background
 Person with a Disability
 LGBTQI

Indigenous Component

- Indigenous Writer
 Indigenous Producer
 Indigenous Director
 Indigenous Characters
 Representations of Indigenous Culture
 Based on Indigenous Stories

DECLARATION

* indicates a required field

Applicant declaration

- The applicant declares they have read and understood Screen Queensland's funding guidelines and Terms of Trade.
- The applicant agrees and understands that any funding is discretionary and any approvals are subject to funding being available.
- The applicant has the firm intention and is able to proceed with the proposed project and declares that the information provided, together with all attachments are, to the best of the applicant's knowledge and belief, after making all reasonable inquiries, true and correct.
- The applicant undertakes to promptly advise Screen Queensland of any significant changes to the proposed project, the information supplied or the materials submitted regarding the project.
- The applicant warrants that it owns or holds all relevant rights in the original works and or copyright materials necessary to proceed with the proposed project as envisaged by this application and will keep Screen Queensland indemnified against all actions, suits, proceedings, claims or demands made against Screen Queensland by reason of any breach of the above.
- It is agreed that Screen Queensland will not be liable for any action or claim based on any industrial or intellectual property of the applicant arising out, or in connection with Screen Queensland's receipt, custody or consideration of the applicant's submission.
- The applicant acknowledges and agrees that Screen Queensland may download, copy, store and use any material supplied or proffered by the applicant as part of this application and may provide access to such material to nominated third parties (as applicable).
- The applicant agrees that Screen Queensland's liability in relation to the application, the application process and all related matters to the application is limited to \$1.
- Screen Queensland reserves the right to change any element of the application process and the underlying program at any time, in its absolute discretion.

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- The applicant acknowledges and agrees that typing their name on this form and submitting the form will constitute signature by electronic communication under the Electronic Transactions (Queensland) Act 2001.

Disclosure of project information:

- You acknowledge and agree that Screen Queensland may publish for promotional purposes only, information about your project in Queensland Government media releases, on Screen Queensland's website or in Screen Queensland's e-newsletter. This information may include project name, genre and synopsis, names and past credits of individuals comprising the key creative team. It is your responsibility to update Screen Queensland if there has been any changes to the information submitted in your application form.

Authorised Signatory

Name *

First Name

Last Name

Position *

Submission Date *

Privacy Consent

- By submitting an application, you agree that we will deal with the personal information you provide in accordance with our [Privacy Policy](#), as amended from time to time.
- By submitting an application, you agree that your details will be added to our marketing database and that you may receive communications related to Screen Queensland's events, programs and services from time to time. If you do not wish to be added to our marketing base, please click the opt-out check box below.

I do not wish to have my details added to the marketing database