

# Online Production Grants Application

## Form Preview

### START YOUR APPLICATION

\* indicates a required field

**Thank you for your application with Screen Queensland. Industry standard document formats must be used throughout your application (e.g. your budget, finance plan and supporting documents).**

**Please ensure you have read [the guidelines](#) on the Screen Queensland website thoroughly, prior to applying.**

Projects that meet eligibility requirements are not guaranteed funding and will undergo a rigorous assessment process against Screen Queensland's strategic priorities and program guidelines.

All requests for funding, regardless of eligibility, are subject to limited program budgets within a highly competitive funding environment.

**If you have any questions about any part of the form or your application, please contact the Screen Queensland Content Team on (07) 3248 0500 or email [content@screenqld.com.au](mailto:content@screenqld.com.au).**

### Are you eligible to apply?

**General Eligibility**To be eligible, you (and your team) must:

- not be employed by a state or government screen agency.
- not be employed by a broadcaster or streaming service.
- not be a full-time undergraduate, honours or master's student.
- not be in default or have any projects in default with Screen Queensland.
- not have begun pre-production or principal photography on this project.
- have an Australian Business Number (ABN).
- authentically represent the story and characters in the project that form part of this Application.
- have read and agree to the [SQ Terms of Trade](#); [SQ QPE Definition](#); [SQ Strategic Plan 2023-2025](#); [Screen Diversity and Inclusion Network Charter](#); [Screen Australia Pathways and Protocols](#).

**Program Specific Eligibility**To be eligible, you (and your team) must:

- be a key creative team (Writer, Director and/or Producer) consisting of minimum 50% Queensland Residents; or a Queensland-resident solo creative practitioner.
- demonstrate that you are the IP creator and owner of the story.
  - If IP is owned by an interstate Producer/Creative, the application will be considered eligible only with demonstrable significant benefits to Queensland via escalation of Queensland resident above-the-line talent.
- tell an original story developed for online spaces.
- demonstrate one member of the Key Creative Team has experience producing online content.

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- not propose a short film (excluding single episode XR projects), reality, light/lifestyle entertainment including panel and variety shows, primarily educational or internal training content, nor digital or online extensions to an existing film or TV program.
- not submit an application for a project that has been declined funding by Screen Queensland previously, except where it can be demonstrated the application has been significantly reworked prior to submitting.
  - Projects that have been declined twice are not eligible.
- only submit one application per round.

### Please confirm this project \*

- ☐ is a series or one-off XR\* project intended for public access on a screen-based device (where content includes a television broadcast component, the content must also be distributed on at least one other digital media platform; this could include catch-up television services, other online release or mobile); and
- ☐ is not primarily a video game; is not light entertainment; is not primarily an e-book or interactive book; is not a digital/online extension to a film or TV program, and is not content made for internal training purposes only.

\*XR (Extended reality) is a term referring to all real-and-virtual combined environments and human-machine interactions generated by computer technology and wearables. It includes augmented reality (AR), augmented virtuality (AV) and virtual reality (VR).

### Please confirm the applicant eligibility \*

- ☐ I am eligible to apply for this application
- ☐ I am not eligible to apply for this application

If you are unsure, please contact Screen Queensland 07 3248 0500 / [content@screenqld.com.au](mailto:content@screenqld.com.au)

### Provide further details, if necessary

### Applicant Name \*

### Production Company

### Are you happy for your project/s, proposal and/or team to be considered for other suitable Screen Queensland opportunities beyond this application? \*

- ☐ Yes ☐ No

## APPLICANT DETAILS

\* indicates a required field

### ORGANISATION APPLICANT

#### Organisation Name \*

Full Legal Name as listed on the Australian Business Register

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### ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

### Registered for GST? \*

☐ Yes ☐ No

### Upload your Certificate of Incorporation \*

Attach a file:

### Postal Address \*

Address

  

Suburb State Postcode

### Office Address

Address

  

Suburb State Postcode

### Contact Person \*

First Name

Last Name

### Position \*

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**Contact Email \***

**Phone Number \***

**List of Company Directors**

**Legal Advisor**

**Accountant**

**Federal electorate for applicant \***

**State electorate for applicant \***

**Local govt electoral zone for applicant \***

## TEAM

*\* indicates a required field*

### KEY CREATIVES / PERSONNEL

Provide the information requested for each Key Creative including the Applicant. These are the key members of the creative team who are confirmed and integral to the funding requested at this stage. Click on 'Add More' to enter multiple Key Creatives.

By default if a writer is not specified it will be assumed the director will fill this role.

**For each Key Creative you must indicate their Career Stage.** This refers to what stage of their career the Key Creative has reached to this point:

- **Grassroots / First Timer:** The Key Creative is only beginning their career. They may have never worked on a completed production before.

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- **Emerging:** The Key Creative has worked on one or two completed productions.
- **Mid-Career:** The Key Creative has achieved moderate success over several productions.
- **Established:** The Key Creative has worked on many successful, high-budget productions.

**Please note these definitions are only for consideration in the Screen Queensland Online Program.**

All projects must have a Queensland producer or line producer attached.

If this project is a First Nations story, or contains First Nations characters or elements, please ensure you have read and understood the [guidelines](#) for First Nations.

Role	Name	Career Stage	Qld Resident	CV	Do you identify with any diverse groups in the Australian screen industry?
------	------	--------------	--------------	----	--

					<input type="checkbox"/> Female identity <input type="checkbox"/> Age (55+) <input type="checkbox"/> Aboriginal identity <input type="checkbox"/> Torres Strait Islander identity <input type="checkbox"/> Cultural and linguistic diversity <input type="checkbox"/> Person with a disability <input type="checkbox"/> LGBTQI+ <input type="checkbox"/> Regional or Remote Queensland (150KM+ from Brisbane or Gold Coast CBD) <input type="checkbox"/> Low Socio-economic status <input type="checkbox"/> Other:
					<input type="checkbox"/> Female identity <input type="checkbox"/> Age (55+) <input type="checkbox"/> Aboriginal identity <input type="checkbox"/> Torres Strait Islander identity

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					<input type="checkbox"/> Cultural and linguistic diversity <input type="checkbox"/> Person with a disability <input type="checkbox"/> LGBTQI+ <input type="checkbox"/> Regional or Remote Queensland (150KM+ from Brisbane or Gold Coast CBD) <input type="checkbox"/> Low Socio-economic status <input type="checkbox"/> Other:
--	--	--	--	--	---

### Previous Credits

For each Key Creative entered on page 4, provide details of the Key Creative's previous credits and provide examples of previous work if hosted online (YouTube, Vimeo, etc.). Include the URL and password, if relevant. Please submit completed films and not extracts.

Click on 'Add More' to enter multiple Previous Credits.

<b>Key Creative Name *</b>	<b>Format *</b>	<b>Production Year *</b>
<b>Project Title *</b>	<b>Duration (minutes) *</b>	<b>Release details plus links to relevant credits e.g. IMDB, festival website, theatre reviews, online work, etc. *</b>
<b>Credited Role *</b>	<b>Budget *</b>	
<b>Screening link (if available)</b>	<b>Password (if required)</b>	

Must be a dollar amount.

### CAST ATTACHMENTS

Please list any attached or contracted cast in your project.

Characters Name	Actor	Old Resident	Evidence of Attachment / Deal

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### PROJECT DETAILS

\* indicates a required field

**Project Title \***

**AKA Title(s)**

Please list any previous titles this project may have been known as.

**What is the intended project format? \***

**Release Platform \***

**Format Length \***

**Duration (minutes) \***

Must be a number.

**Duration per episode (minutes) \***

Must be a number.

**Number of episodes \***

Must be a number.

**Budget per minute \***

Must be a dollar amount.

Screen Queensland expect projects to cost between \$1,000 and \$3,000 per minute.

**Proposed production budget \***

\$

Must be a dollar amount.

**Proposed total QPE (Queensland Production Expenditure) \***

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\$

Must be a dollar amount.

### QPE as percentage of Production Budget

This number/amount is calculated.

### Total amount requested of Screen Queensland (Up to \$100,000) \*

\$

Must be a dollar amount.

Projects over \$80,000 require co-funding.

### As your request of Screen Queensland is over \$80,000, please indicate your co-funding partner. \*

### Funding Request capped at \$100,000

The maximum funding request for our Online Finance program is **capped at \$100,000**.

Please amend your request, refer to the guidelines and/or contact the Content team via [content@screenqld.com.au](mailto:content@screenqld.com.au) to discuss your application.

### Has the project ever been considered by a domestic broadcaster? \*

☐ Yes

☐ No

### Provide details \*

### Project Creative Details

See Screen Australia's guide [What is a synopsis? An outline? A treatment?](#) for more information.

### Project Logline \*

Between 2 and 50 words.

### One-paragraph synopsis \*



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No more than 120 words.

### Genre \*

### Audience

#### Primary audience age range (years) \*

Identify your target age. e.g. 8 - 14.

#### Primary audience gender \*

☐ Skewed towards women/female ☐ Skewed towards men/male ☐ Gender neutral

#### Secondary audience age range (years) \*

#### Secondary audience gender \*

☐ Skewed towards women/female ☐ Skewed towards men/male ☐ Gender neutral

### Video Material

Please provide a simple talk-to-camera video pitch of no more than three minutes, where key principals present their vision for the project – particularly what's distinctive or innovative about the storytelling.

**Online links must be download enabled for Screen Queensland record keeping purposes. Format requirements: MP4 or WMV file, H.264, resolution 720p; files must be less than 200MB.**

Name/Description	Online screening link	Password if required
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Project Documents

Files can be added using the 'Choose Files' button.

Please ensure:

- Every file uploaded is named according to the filename instructions given
- If multiple files are uploaded for one question, please number to indicate sequence
- Uploaded files are in the specified format and **no ZIP files are included**
- Maximum file size 25MB
- **Online Video links must be download enabled** for record keeping purposes
- **Videos must be less than 200MB**

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**A Pitch Document or Project Bible that outlines the creative elements of the project \***

Attach a file:

Filename: Pitch Document/Project Bible - [Project Name].doc, .docx or .pdf

**A complete set of scripts (if available). If not, a minimum of half of the scripts for this production. Scripts should include date and draft number and be formatted to industry standard. Provide each episode as a separate document \***

Attach a file:

Filename: Script - Episode [#] - [Project Name].doc, .docx or .pdf

**A marketing and release plan (3-10 pages). This should thoroughly outline the intended audience and their viewing habits, the intended release platform and strategy to attract an audience. A digital strategist or marketing agency is not essential, but if applicants intend to engage one, they should be attached at time of applying. \***

Attach a file:

Filename: Marketing and Release Plan - [Project Name].doc, .docx or .pdf

**A Business Impact and Measurements of Success document of no more than 2 pages - Please indicate in up to 2 pages how success will be measurable on your specific project, and how you will achieve these targets. \***

Attach a file:

Filename: Measurable success - [Project Name].doc, .docx or .pdf

**Additional Files that might assist consideration of the application.**

Attach a file:

Filename: [Document Type] - [Project Name].doc, .docx or .pdf

## Proof of Concept

If you wish, you may provide a Proof of Concept (POC) relevant to the type of project proposed, for example, linear fiction would require a sizzle reel, filmed sample scenes or a pilot, while a project that relied heavily on user/social interaction may require a prototype or video 'walk-through'.

**Name/Description**

**Link to portfolio and/or  
showreel**

**Password if required**

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## PRODUCTION SCHEDULE

\* indicates a required field

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### Upload the Production Schedule \*

Attach a file:

Filename: Production Schedule - [Project Name].doc, .docx or .pdf

### Dates

Stage	Est. Total Days	Est. Total Days in Queensland	Start Date	End Date
			Must be a date.	Must be a date.
Pre Production				
Principal Photography				
Post Production				
Rough Cut				
Fine Cut				
Completion Date				

### Proposed Delivery Date

Must be a date.

### Release Date (If Known)

Must be a date.

## CULTURAL AND DIVERSE ENGAGEMENT

\* indicates a required field

### The Everyone Project

If successful, I agree to register the production to [The Everyone Project](#) and, with appropriate consent, provide the names, roles and contact details of the production cast and crew so that they may be invited to participate in voluntary, de-identified demographic surveys.

\*

☐ I Agree To Participate

### Diversity

It is important that your team of key creatives authentically represent the story and characters in your application. If your story includes content or characters from a diverse background, e.g. Aboriginal and Torres Strait Islander people; culturally and linguistically diverse people; people with a disability; female; LGBTQIA+ people, then appropriate representation of that diversity must be ensured throughout the production.

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**Does your story include content or characters from a diverse background? \***

☐ Yes

☐ No

**Please upload your consultation and engagement plan and/or Cultural Engagement and Safety Plan here. \***

Attach a file:

## Aboriginal and Torres Strait Islander Story, Content and Characters

For First Nations stories or stories including First Nations elements, eligibility will be determined as per the below table and notes.

### Applicant

#### Requirements

First Nations story\*

First Nations

- If you are sharing the story of your own community, you only need to provide a Cultural Engagement and Safety Plan. However, if you are telling the story of another community, you must either engage a Cultural Consultant from that community or demonstrate that you have the cultural knowledge and rights to tell the story.
- If emerging First Nations applicant, 2 out of 3 key creatives must be First Nations

Non-Indigenous & Co-productions#

- 2 out of 3 key creatives must be First Nations
- Where the producer is not First Nations, a Cultural Consultant must be engaged
- 1 x Above the line attachment opportunity required
- 2 x Below the line attachment opportunity required
- Attachment opportunities must be for Queensland-based First Nations practitioners

First Nations elements\*\*

First Nations

- If you are sharing the story of your own community, you only need to provide a Cultural Engagement and Safety Plan. However, if you are telling the story of another community, you must either engage a Cultural consultant from that community or demonstrate that you have the cultural knowledge and rights to tell the story.

Non-Indigenous & Co-productions#

- A Cultural Consultant must be engaged
- 1 x Above the line attachment opportunity required
- 1 x Below the line attachment opportunity required
- Attachment opportunities must be for Queensland-based First Nations practitioners

\* A "First Nations story" refers to a narrative that originates from the oral traditions of Indigenous peoples, often focusing on their history, culture, spirituality, and worldview.

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\*\* A story that contains "First Nations elements" may incorporate aspects of First Nations cultures, such as characters, settings, themes, or storytelling techniques, but may not necessarily originate from or be deeply rooted in Indigenous traditions.

# Co-productions in this context are defined as productions wherein both Indigenous and Non-Indigenous producers have a share in the copyright.

Refer to the full guidelines [here](#) for further details.

**1. Does your story contain Aboriginal or Torres Strait Islander story, content or characters? \***

☐ Yes ☐ No

**2. Does your project include any Indigenous heritage elements which include any of the following:**

- literary, performing and artistic works (including songs, music, dances, stories, ceremonies, symbols, languages and designs);
- scientific, agricultural, technical and ecological knowledge (including cultigens, medicines and the phenotypes of flora and fauna);
- all items of movable cultural property;
- human remains and tissues;
- immovable cultural property (including sacred and historically significant sites and burial grounds);
- documentation of the Indigenous peoples' heritage in archives, film, photographs, videotape or audiotape and in all other forms of media.

**\***

☐ Yes ☐ No

**As you have indicated YES to Questions 1 and/or 2 above, please confirm:**

**Have you read, understood, and will abide by the ICIP Protocols document as outlined by the 'Australia Council for the Arts'? \***

☐ Yes ☐ No

Link: <https://australiacouncil.gov.au/investment-and-development/protocols-and-resources/protocols-for-using-first-nations-cultural-and-intellectual-property-in-the-arts/>

**Have you read, understood, and will abide by the Pathways and Protocols document as outlined by Screen Australia? \***

☐ Yes ☐ No

Link: <https://www.screenaustralia.gov.au/about-us/doing-business-with-us/indigenous-content/indigenous-protocols>

**Is some or all IP owned by members of the relevant community? \***

☐ Yes ☐ No

If Yes, you must include documentation to demonstrate this below. If No, please provide further details below.

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**Please provide documentation approval of Aboriginal and Torres Strait Islander owners of the story/evidence that IP is owned by the relevant community \***

Attach a file:

**As you have indicated No, please provide further details. \***

## BUDGET & FINANCING

\* indicates a required field

### BUDGET

You can access the [Screen Australia A-Z Budget template here](#).

Please refer to the [MEAA rates](#) as a minimum.

**Ensure the uploaded budget includes a [QPE](#) column / tag and total QPE.**

Ensure these values match the Proposed production budget and total QPE figures provided earlier in your application.

**A full budget to completion (and release) using the relevant standard Screen Australia budget template with QPE clearly identified. Fees should at least comply with industry standards. They will be considered in the context of the budget and track record of the personnel \***

Attach a file:

Filename: Budget - [Project Name].xls or .xlsx

### FINANCE PLAN

Please upload your Finance Plan (Screen Australia templates [here](#)) as well as financing documentation to demonstrate the commitment of all contributors to the finance plan:

- For marketplace attachments, a Letter of Intent/Commitment. Subject to Screen Queensland's assessment, we may require confirmation of draft terms.
- For equity investments from a related party or an individual, please upload a supporting letter from an arm's length / independent accountant, confirming the party's financial capacity to invest.
- Each financier must be shown on a separate line.

**All funding should be directed towards Queensland spend unless in extraordinary circumstances.**

**Finance Plan: Using the Screen Australia Excel template, indicating the dates of confirmation of any state agency funding or any other finance pending, including an outline of proposed recoupment structure, profit and copyright shares. \***

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Attach a file:

Filename: Finance Plan - [Project Name].xls or .xlsx

**Are there any private equity investments? \***

☐ Yes ☐ No

**Documented evidence relating to any private equity investment. \***

Attach a file:

Filename: Equity evidence - [Project Name].doc, .docx or .pdf

## Finance Providers

- Must equal total budget amount.
- Each document must be signed and be on a formal letterhead.
- Emails and screenshots can not be accepted.
- Where a key creative is investing/re-investing part of their fee, supply a letter from an independent accountant confirming the financial capacity to invest the amount.
- Where a production company is investing in the project, supply a letter from an independent accountant confirming the financial capacity to invest the amount.
- Each financier must be shown on a separate line.
- Any gap financing must show interest rates, fees, the amount being financed, plus the total budget.

Click the **Add More** button to add more rows if required.

Contributor	Are they a related party?	If YES, Relationship Type	Amount	Finance Type	% of Budget	Financing Checklist Document (eg. Letter of Intent / Commitment)
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			Must be a dollar amount.			Filename: [Document Type] - [Name] - [Project Name].doc, .docx or .pdf. If uploading multiple files, please number each.	At least 2 choices must be selected.
	<input type="radio"/> Yes <input type="radio"/> No						<input type="checkbox"/> The document uploaded refers to the amount being financed

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							<input type="checkbox"/> The document is still current
	<input type="radio"/> Yes <input type="radio"/> No						<input type="checkbox"/> The document uploaded refers to the amount being financed <input type="checkbox"/> The document is still current

### Accountant Letters

**If any related entities or individual are investing/re-investing, have you attached independent accountant's letters for each, confirming the ability to invest/re-invest, and confirming the correct amount(s)? \***

☐ Yes ☐ No ☐ N/A

### PREVIOUS FUNDING

Please detail any previous state agency funding (including Development/IDEAS funding from Screen Queensland) - and upload relevant contract(s).

Please note, as of 1 July 2024, Screen Queensland offers Development funding as grants rather than investments. However, Development Investments contracted prior to 1 July 2024 remain recoupable and will not be converted to grants in retrospect.

Screen Agency	Funding Program	Amount Funded	Upload Agreement
		Must be a dollar amount.	
		\$	
		\$	

## LEGAL REQUIREMENTS, COPYRIGHT CHAIN OF TITLE

\* indicates a required field

**Where is the Intellectual Property of this project owned? \***

In order to receive funding from Screen Queensland, the applicant must have the appropriate rights to tell the story through legal agreements (chain of title) whether the story is based on an original idea or based on a book, format, article or a real person (partly or wholly), etc.



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**Do you have all of the appropriate agreements in place to tell your story (i.e. writers' agreements, directors' agreements, script editors' agreements, option agreements, etc)? \***

☐ Yes

☐ No

**Please provide a brief narrative overview of the chain of title for this project, including any rights you still need to obtain. \***

For example: "An original work by [the writer] who is the applicant and owns the rights;" or, "Based on the [book] acquired by [the production company] with a writer's agreement between [the production company] and [the writer]."

**Is the project dependent on obtaining releases or access agreements from individuals or bodies such as local councils, government or private organisations? \***

☐ Yes

☐ No

**Please detail the type of release/s or agreements/s required and whether you have a signed copy. \***

**Is the project partly or wholly based on a real life event or person? \***

☐ Yes

☐ No

**Please provide details including whether releases, in-principle agreements or access agreements have been obtained. \***

## Copyright and Clearances

If this project is based on any other works you must provide details of all the works and the status of the chain of title documentation for each.

**Chain of title: A summary list of Chain of title documents \***

Attach a file:

Filename: Chain of title Summary - [Project Name].doc, .docx or .pdf

**Chain of title documents: All Chain of Title documents, including all rights and development agreements (eg option agreements, extension of option agreements, writer's agreements, quitclaim deeds and co-development agreements). All chain of title documents should be signed and dated. \***

Attach a file:

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Filename: Chain of title - [document name] - [Project Name].doc, .docx or .pdf. If uploading multiple files, please number each.

**Solicitor's opinion letter: If successful, you will need to provide a solicitor's opinion letter on all Chain of Title documents. If you have already have a solicitor's opinion letter, please attach it here.**

Attach a file:

Filename: Solicitors opinion - [Project Title].doc, .docx or .pdf

## Signed Agreements

**Please upload additional signed agreements you have below.**

Examples include:

- License Agreement
- Writer's Agreement
- Script Editor's Agreement
- Researcher's Agreement
- Development Investment / Grant Agreement
- Approval of Aboriginal and Torres Strait Islander owners of the story/evidence that IP is owned by the relevant community

Click the 'Add More' button to add additional fields.

Type of Document	Please upload file here	Status / Comments	Expiry Date (dd/mm/yyyy)
			Must be a date.

## DECLARATION

\* indicates a required field

### Applicant declaration

- The applicant declares they have read and understood Screen Queensland's funding guidelines and [Terms of Trade](#).
- The applicant agrees and understands that any funding is discretionary and any approvals are subject to funding being available.
- Screen Queensland's offers for support and any associated terms and conditions are non-negotiable.
- The applicant has the firm intention and is able to proceed with the proposed project and declares that the information provided, together with all attachments are, to the best of the applicant's knowledge and belief, after making all reasonable inquiries, true and correct.
- The applicant undertakes to promptly advise Screen Queensland of any significant changes to the proposed project, the information supplied or the materials submitted regarding the project.

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- The applicant warrants that it owns or holds all relevant rights in the original works and or copyright materials necessary to proceed with the proposed project as envisaged by this application and will keep Screen Queensland indemnified against all actions, suits, proceedings, claims or demands made against Screen Queensland by reason of any breach of the above.
- It is agreed that Screen Queensland will not be liable for any action or claim based on any industrial or intellectual property of the applicant arising out, or in connection with Screen Queensland's receipt, custody or consideration of the applicant's submission.
- The applicant acknowledges and agrees that Screen Queensland may download, copy, store and use any material supplied or proffered by the applicant as part of this application and may provide access to such material to nominated third parties (as applicable).
- The applicant agrees that Screen Queensland's liability in relation to the application, the application process and all related matters to the application is limited to \$1. Screen Queensland reserves the right to change any element of the application process and the underlying program at any time, in its absolute discretion.
- The applicant acknowledges and agrees that typing their name on this form and submitting the form will constitute signature by electronic communication under the Electronic Transactions (Queensland) Act 2001.

### Disclosure of project information:

- You acknowledge and agree that Screen Queensland may publish for promotional purposes only, information about your project in Queensland Government media releases, on Screen Queensland's website or in Screen Queensland's e-newsletter. This information may include project name, genre and synopsis, names and past credits of individuals comprising the key creative team. It is your responsibility to update Screen Queensland if there has been any changes to the information submitted in your application form.

### Privacy Notice and Consent

- By submitting an application, you agree that we will deal with the personal information you provide in accordance with our [Privacy Policy](#), as amended from time to time, and this [Privacy Notice and Consent Form](#).
- By submitting an application, you agree that your details will be added to our marketing database and that you may receive communications related to Screen Queensland's events, programs and services from time to time. If you do not wish to be added to our marketing base, please click the opt-out check box below.

☐ I do not wish to have my details added to the marketing database

### Authorised Signatory

**Name \***

First Name

Last Name

**Position \***

**Submission Date \***

