

### ARE YOU ELIGIBLE TO APPLY

\* indicates a required field

#### Are you eligible to apply?

- The production is in North Queensland - as defined at <https://screenqueensland.com.au/locations/region/>.
- Physical production will take place in North Queensland or Far North Queensland for a minimum of 10 business days.
- The project will have more than \$500,000 North Queensland Qualifying Regional Expenditure, as defined in the funding guidelines.
- The project is fully financed.
- I am not employed by a state or government screen agency.
- I am not employed by a broadcaster.
- I am not a full time student.
- The project I am submitting does not contribute to credits for a course or study.
- I do not have any projects in default with Screen Queensland.
- No key creatives attached to this project are in default with Screen Queensland.
- I have an Australian Business Number (ABN).
- If this project is an Aboriginal or Torres Strait Islander story, some or all intellectual property is owned by members of this community.
- Additionally, from the 3 key creative roles (producer, writer, director), at least 2 separate roles must be held by Aboriginal or Torres Strait Islander people. If the Producer is not Aboriginal or Torres Strait Islander, there must be an early career Aboriginal or Torres Strait Islander producer attached.
- I have read and agree to SQ's Terms of Trade.
- Regional locations will be used to shoot the screen story for at least 5 days during principal photography.
- I have read and agree to this program's guidelines; the [SQ Terms of Trade](#); [SQ QPE Definition](#); [SQ Strategic Plan 2023-2025](#); [Screen Diversity and Inclusion Network Charter](#); [Screen Australia Pathways and Protocols](#).

#### Eligibility

- ☐ I am eligible to apply for this application
- ☐ I am not eligible to apply for this application

If you are unsure, please contact Screen Queensland 07 3248 0500 / [content@screenqld.com.au](mailto:content@screenqld.com.au)

#### Provide further details if necessary

\*

☐ I acknowledge that funding is subject to availability, and I have discussed my application with the Screen Queensland Content Team prior to applying (email: [content@screenqld.com.au](mailto:content@screenqld.com.au) or phone: (07) 3248 0500).

#### Aboriginal and Torres Strait Islander Story, Content and Characters

# North Queensland Regional Program 2024

## Form Preview

### 1. Does your story contain Aboriginal or Torres Strait Islander story, content or characters? \*

☐ Yes ☐ No

### 2. Does your project include any Indigenous heritage elements which include any of the following:

- literary, performing and artistic works (including songs, music, dances, stories, ceremonies, symbols, languages and designs);
- scientific, agricultural, technical and ecological knowledge (including cultigens, medicines and the phenotypes of flora and fauna);
- all items of movable cultural property;
- human remains and tissues;
- immovable cultural property (including sacred and historically significant sites and burial grounds);
- documentation of the Indigenous peoples' heritage in archives, film, photographs, videotape or audiotape and in all other forms of media.

\*

☐ Yes ☐ No

### If you answered YES to Questions 1 and/or 2 above, have you read, understood, and will abide by the ICIP Protocols document as outlined by the 'Australia Council for the Arts'? \*

☐ Yes ☐ No ☐ N/A

Link: <https://australiacouncil.gov.au/investment-and-development/protocols-and-resources/protocols-for-using-first-nations-cultural-and-intellectual-property-in-the-arts/>

### If you answered YES to Questions 1 and/or 2 above, have you read, understood, and will abide by the Pathways and Protocols document as outlined by Screen Australia? \*

☐ Yes ☐ No ☐ N/A

Link: <https://www.screenaustralia.gov.au/about-us/doing-business-with-us/indigenous-content/indigenous-protocols>

### If this project is an Aboriginal or Torres Strait Islander story, is some or all IP owned by members of the relevant community? \*

☐ Yes ☐ No ☐ N/A

## The Everyone Project

If successful, I agree to register the production to [The Everyone Project](#) and, with appropriate consent, provide the names, roles and contact details of the production cast and crew so that they may be invited to participate in voluntary, de-identified demographic surveys.

\*

☐ I Agree To Participate

## Safe Work Legislation and Guidelines

# North Queensland Regional Program 2024

## Form Preview

Screen Queensland expects all applicants (including their employees and contractors) to comply with:

(a) all legislation related to providing a safe workplace, including state and federal work health and safety, harassment and discrimination legislation; and

(b) the Australian Screen Industry Code of Practice: Discrimination, Harassment, Sexual Harassment and Bullying and the National Safety Guidelines for Screen Safety.

Screen Queensland may require applicants to demonstrate evidence of their safe workplace practices and this may be taken into consideration in assessment of applications.

The Code of Practice is publicly available at [Screen Industry Code of Conduct \(screenproducers.org.au\)](https://screenproducers.org.au) and [MEAA Australian Screen Industry Code of Practice for Discrimination, Harassment, Sexual Harassment and Bullying - MEAA](#). The National Safety Guidelines are publicly available at [National Guidelines for Screen Safety - Screen Safe Australia](#).

\*

☐ I agree to the above requirements

## Individual or Organisation

**Are you applying as an individual or organisation? \***

☐ Individual

☐ Organisation

## APPLICANT DETAILS

\* indicates a required field

### INDIVIDUAL APPLICANTS

**Name \***

First Name

Last Name

**Business Name (if applicable)**

**ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	

# North Queensland Regional Program 2024

## Form Preview

Entity type
Goods & Services Tax (GST)
DGR Endorsed
ATO Charity Type <a href="#">More information</a>
ACNC Registration
Tax Concessions
Main business location

**Primary Address \***

Address


Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

**Street Address**

Address


**Contact Email \***

--

**Contact Phone Number \***

--

### ORGANISATION APPLICANT

**Organisation Name \***

--

**ABN \***

--

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name
ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed

# North Queensland Regional Program 2024

## Form Preview

ATO Charity Type [More information](#)

ACNC Registration

Tax Concessions

Main business location

### Posal Address \*

Address

  

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

### Office Address

Address

  

### Contact Person \*

First Name

Last Name

### Position \*

### Contact Email \*

### Phone Number \*

### List of Company Directors

### Legal Advisor

### Accountant

## Applicant Electorate Information (For Australian Applicants)

If you are unsure of your electorate, [please look up here](#).

### Q1. Federal electorate for applicant

**Q2. State electorate for applicant**

**Q3. Local govt electoral zone for applicant**

## PROJECT DETAILS

\* indicates a required field

### Project Details

**Project Title \***

**Please list any previous titles this project may have been known as**

**Logline \***

**Origin \***

**Project Type \***

**Release Type \***

**Genre \***

**Length \***

Episodes (if applicable) and/or Minutes

For Duration:

- If series, indicate Length as **Episodes x Minutes Per Episode** (eg: "13 x 26 min")
- If one-off, indicate Length as **Total Minutes** (eg: "93 min")

**Number of days shooting in North Queensland and Far North Queensland**

Must be a number.

# North Queensland Regional Program 2024

## Form Preview

**Number of North Queensland and Far North Queensland jobs**

Must be a number.

**Number of North Queensland and Far North Queensland crew**

Must be a number.

**Number of North Queensland and Far North Queensland crew above the line**

Must be a number.

**Number of North Queensland and Far North Queensland crew below the line**

Must be a number.

**Number of North Queensland and Far North Queensland cast (excluding extras)**

Must be a number.

**Number of North Queensland and Far North Queensland extras**

Must be a number.

Regional Queensland is defined as more than 150km outside of Brisbane or the Gold Coast.

## File Upload

### **Script/Treatment Upload \***

Attach a file:

### **Production Schedule Upload (Including the number of days shooting in Queensland). \***

Attach a file:

### **When completing the Application Proposal please include the following:**

- one-page synopsis, including details of the project and any market interest;
- summary of benefits to the Queensland regional area, including number of jobs created and total amount of qualifying production expenditure;
- list of all Queensland locations to be used;
- list of all regional Queensland creatives, crew, suppliers and businesses that will be engaged by the production;
- list of the applicants' track record and those of the key creative team, demonstrating the team's ability to deliver the project;
- proposal of potential publicity opportunities that demonstrate the regional impact of the production.

# North Queensland Regional Program 2024

## Form Preview

### Application Proposal \*

Attach a file:

## ABORIGINAL AND TORRES STRAIT ISLANDER COMMUNITY CONSULTATION AND/OR ENGAGEMENT PLAN

### Does your story contain Aboriginal or Torres Strait Islander story, content or characters? \*

- ☐ Yes  
☐ No

### If Yes, please upload your statement

Attach a file:

## DIVERSITY

### Does your story include content or characters from a diverse background \*

- ☐ Yes  
☐ No

If yes, please detail how your team of key creatives authentically represent the story and characters in your application. Please note, at least one of the key creative roles in your team (writer, director, producer) must be held by a person who is representative of the content and characters in your story.

Please upload your consultation and engagement plan here.

### Upload Your Document

Attach a file:

## Key Creatives / Personnel

Upload the CVs and bios of the people who have agreed to be part of your project.

**If this is an Aboriginal and/or Torres Strait Islander project, from the 3 key creative roles (producer, writer, director), at least 2 separate roles must be Indigenous. If the Producer is non-Indigenous, there must be an early career Indigenous producer attached.**

Click the 'Add Row' button to add more fields.

Position	Name	Qld Resident	CV	Bio	Do you identify with a diverse groups?
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# North Queensland Regional Program 2024

## Form Preview

Producer					<div><input type="checkbox"/> Female identity</div> <div><input type="checkbox"/> Age (55+)</div> <div><input type="checkbox"/> Aboriginal identity</div> <div><input type="checkbox"/> Torres Strait Islander identity</div> <div><input type="checkbox"/> Cultural and linguistic diversity</div> <div><input type="checkbox"/> Person with a disability</div> <div><input type="checkbox"/> LGBTQIA+</div> <div><input type="checkbox"/> Regional or Remote Queenslander (150KM+ from Brisbane or Gold Coast CBD)</div> <div><input type="checkbox"/> Low socio-economic status</div> <div><input type="checkbox"/> Other:</div>
Director					<div><input type="checkbox"/> Female identity</div> <div><input type="checkbox"/> Age (55+)</div> <div><input type="checkbox"/> Aboriginal identity</div> <div><input type="checkbox"/> Torres Strait Islander identity</div> <div><input type="checkbox"/> Cultural and linguistic diversity</div> <div><input type="checkbox"/> Person with a disability</div> <div><input type="checkbox"/> LGBTQIA+</div> <div><input type="checkbox"/> Regional or Remote Queenslander (150KM+ from Brisbane or Gold Coast CBD)</div> <div><input type="checkbox"/> Low socio-economic status</div> <div><input type="checkbox"/> Other:</div>
Writer					<div><input type="checkbox"/> Female identity</div>

					<div><input type="checkbox"/> Age (55+)</div> <div><input type="checkbox"/> Aboriginal identity</div> <div><input type="checkbox"/> Torres Strait Islander identity</div> <div><input type="checkbox"/> Cultural and linguistic diversity</div> <div><input type="checkbox"/> Person with a disability</div> <div><input type="checkbox"/> LGBTQIA+</div> <div><input type="checkbox"/> Regional or Remote Queenslander (150KM+ from Brisbane or Gold Coast CBD)</div> <div><input type="checkbox"/> Low socio-economic status</div> <div><input type="checkbox"/> Other:</div>

NORTH QUEENSLAND BENEFITS

\* indicates a required field

Application Proposal

Your application proposal should include:

- one-page synopsis, including details of the project and any market interest
- summary of benefits to North Queensland (as defined), including number of jobs created and total amount of North Queensland Qualifying Regional Expenditure (NQ-QRE)
- details of all North Queensland residents employed on the project in above-the-line and/or below-the-line roles
- details of on-set training opportunities for North Queensland screen practitioners
- details of all North Queensland suppliers and businesses that will be engaged by the production
- a list of all the Queensland locations to be utilised and specifically in North Queensland
- evidence of at minimum ten (10) business days of principal photography in North Queensland
- details of the applicant’s track record and those of the key creative team, demonstrating the team’s ability to deliver the project
- outline of potential publicity opportunities that demonstrate the positive regional impact of the production
- Provisional Certificate for projects applying for the Federal Government offsets
- Completion guarantee (where applicable)
- evidence that the project is fully financed

# North Queensland Regional Program 2024

## Form Preview

**You can combine the above documents into a single file, or upload multiple files if preferred.**

**Upload your Application Proposal File(s) \***

Attach a file:

## BUDGET, SCHEDULE & FINANCING

**\* indicates a required field**

### FINANCE PLAN

Please upload your Screen Australia Finance Plan as well as financing documentation to demonstrate the commitment of all contributors to the finance plan:

- For marketplace attachments, a Letter of Intent/Commitment
- For equity investments from a related party or an individual forms part of the Finance Plan, please upload a supporting letter from an accountant, confirming the financial capacity to invest
- Each financier must be shown on a separate line.

**Please attach Screen Australia template Finance Plan, including recoupment structure: \***

Attach a file:

**Please upload a letter of offer from your cashflow provider (if applicable):**

Attach a file:

### FINANCE PROVIDERS

- Must equal total budget amount.
- Each document must be signed and be on a formal letterhead.
- Emails and screenshots can not be accepted.
- Where a key creative is investing/re-investing part of their fee, supply a letter from an independent accountant confirming the financial capacity to invest the amount.
- Where a production company is investing in the project, supply a letter from an independent accountant confirming the financial capacity to invest the amount.
- Each financier must be shown on a separate line.
- Any gap financing must show interest rates, fees, the amount being financed, plus the total budget.

Click the **Add More** button to add more rows if required.

# North Queensland Regional Program 2024

## Form Preview

Contributor	Are they a related party?	If YES, Relationship Type	Amount	Finance Type	% of Budget	Financing Document (eg. Letter of Intent / Commitment)	Checklist
			Must be a dollar amount.				
	<input type="radio"/> Yes <input type="radio"/> No		\$				<input type="checkbox"/> The document uploaded refers to the amount being financed <input type="checkbox"/> The document is still current
	<input type="radio"/> Yes <input type="radio"/> No		\$				<input type="checkbox"/> The document uploaded refers to the amount being financed <input type="checkbox"/> The document is still current

### Accountant Letters

If any related entities or individual are investing/re-investing, have you attached independent accountant's letters for each, confirming the ability to invest/re-invest, and confirming the correct amount(s)? \*

☐ Yes ☐ No ☐ N/A

### Budget

Upload a Screen Australia A-Z Budget. The Budget must include a separate column showing QRE - NQ spend \*

Attach a file:

Total Amount Requested \*

\$

Must be a dollar amount.

Total Budget \*

\$

Must be a dollar amount.

# North Queensland Regional Program 2024

## Form Preview

**Total Queensland Regional Expenditure (QRE) \***

\$

Must be a dollar amount.

### Schedule

**Upload your Schedule, including itemised shoot days in North Queensland. \***

Attach a file:

## LEGAL REQUIREMENTS, COPYRIGHT & CHAIN OF TITLE

\* indicates a required field

**Is this an original concept of the applicant? \***

☐ Yes ☐ No

**If this is not your original concept, please clearly detail the chain of title:**

**Does the production share copyright under co-production arrangements?**

☐ Yes ☐ No

### Signed Agreements

**During the assessment process we need to verify that you are the rights holder to this project. You will also need to provide chain of title documentation and other agreements.**

**Please upload all Chain of Title documents you have below.**

**Projects that are Aboriginal and Torres Strait Islander stories must demonstrate that some or all IP is owned by members of the relevant community.**

NB: You can add additional rows to allow for further Chain of Title documentation to be uploaded.

Type	Dated	Description	File Upload
Option Agreement			
Licence Agreement			
Writer's Agreement			
Script Editor's Agreement			
Director's Agreement			
Development Investment Agreement			
Life Rights (Where Applicable)			

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## DECLARATION

\* indicates a required field

### Applicant declaration

- The applicant declares they have read and understood Screen Queensland's funding guidelines and Terms of Trade.
- The applicant agrees and understands that any funding is discretionary and any approvals are subject to funding being available.
- The applicant has the firm intention and is able to proceed with the proposed project and declares that the information provided, together with all attachments are, to the best of the applicant's knowledge and belief, true and correct.
- The applicant undertakes to advise Screen Queensland of any significant changes to the proposed project, the information supplied or the materials submitted regarding the project.
- The applicant warrants that it owns or holds all relevant rights in the original works and or copyright materials necessary to proceed with the proposed project as envisaged by this application and will keep Screen Queensland indemnified against all actions, suits, proceedings, claims or demands made against Screen Queensland by reason of any breach of the above.
- It is agreed that Screen Queensland will not be liable for any action or claim based on any industrial or intellectual property of the applicant arising out, or in connection with Screen Queensland's receipt, custody or consideration of the applicant's submission.
- The applicant acknowledges and agrees that Screen Queensland may download, copy, store and use any material supplied or proffered by the applicant as part of this application and may provide access to such material to nominated third parties (as applicable).
- The applicant agrees that Screen Queensland's liability in relation to the application, the application process and all related matters to the application is limited to \$1. Screen Queensland reserves the right to change any element of the application process and the underlying program at any time, in its absolute discretion.
- The applicant acknowledges and agrees that typing their name on this form and submitting the form will constitute signature by electronic communication under the Electronic Transactions (Queensland) Act 2001.

### Disclosure of project information:

- You acknowledge and agree that Screen Queensland may publish for promotional purposes only, information about your project in Queensland Government media releases, on Screen Queensland's website or in Screen Queensland's e-newsletter. This information may include project name, genre and synopsis, names and past credits of individuals comprising the key creative team. It is your responsibility to update Screen Queensland if there has been any changes to the information submitted in your application form.

### Privacy Consent

- By submitting an application, you agree that we will deal with the personal information you provide in accordance with our [Privacy Policy](#), as amended from time to time.

# North Queensland Regional Program 2024

## Form Preview

- By submitting an application, you agree that your details will be added to our marketing database and that you may receive communications related to Screen Queensland’s events, programs and services from time to time. If you do not wish to be added to our marketing base, please click the opt-out check box below.

☐ I do not wish to have my details added to the marketing database

### Authorised Signatory

<b>Name *</b>	First Name	Last Name
	<input type="text"/>	<input type="text"/>
<b>Position *</b>	<input type="text"/>	
<b>Submission Date *</b>	<input type="text"/>	