

FINANCE - APPLICATION FORM

* indicates a required field

Are you eligible to apply?

- I have been a Queensland resident for at least 6 months prior to application, OR I am an Australian resident working with someone in a key creative role (writer, director, producer) who lives and works in Queensland.
- I am not employed by a state or government screen agency.
- I am not employed by a broadcaster.
- I do not have any projects in default with Screen Queensland.
- No key creatives attached to this project are in default with Screen Queensland.
- The project has not yet begun pre-production or principal photography
- I have an Australian Business Number (ABN).
- This project has not been unsuccessful in seeking Screen Production funding on a previous two (2) occasions.
- If this project is an Aboriginal or Torres Strait Islander story, some or all intellectual property are owned by members of this community
- If this is an Aboriginal or Torres Strait Islander project, from the 3 key creative roles (producer, writer, director), at least 2 separate roles must be Aboriginal or Torres Strait Islander. If the Producer is not Aboriginal or Torres Strait Islander, there must be an early career Aboriginal or Torres Strait Islander producer attached.
- I have read and agree to the [SQ Terms of Trade](#); [SQ QPE Definition](#); [SQ Strategic Plan 2019-2022](#); [Screen Diversity and Inclusion Network Charter](#); [SQ Aboriginal and Torres Strait Islander Strategy 2019-2022](#).

Eligibility *

- I am eligible to apply for this application
 I am not eligible to apply for this application

If you are unsure, please contact Screen Queensland 07 3248 0500 / content@screenqld.com.au

Provide further details, if necessary

Are you happy for your project/s, proposal and/or team to be considered for other suitable opportunities beyond this application? *

- Yes No

APPLICATION TYPE

* indicates a required field

Individual or Organisation

Are you applying as an individual or organisation? *

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Individual

Organisation

APPLICANT DETAILS

* indicates a required field

INDIVIDUAL APPLICANTS

Name *

First Name

Last Name

Business Name (if applicable)

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Registered for GST? *

Yes

No

Primary Address *

Address

Suburb State Postcode

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Street Address

Address

Suburb State Postcode

Contact Email *

Must be an email address

Contact Phone Number *

ORGANISATION APPLICANT

Organisation Name *

Full Legal Name

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Registered for GST? *

Yes No

Upload your Certificate of Incorporation *

Attach a file:

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Only if the Applicant is a company.

Postal Address *

Address

Suburb State Postcode

Office Address

Address

Suburb State Postcode

Contact Person *

First Name

Last Name

Position *

Contact Email *

Phone Number *

List of Company Directors

Legal Advisor

Accountant

Federal electorate for applicant *

Other:

State electorate for applicant *

Other:

Local govt electoral zone for applicant *

Other:

PROJECT DETAILS

* indicates a required field

Project Title *

Please list any previous titles this project may have been known as

Project Logline *

Please detail your project description (100 words maximum)

In which state/country did the project originate? *

Other:

Genre *

Other:

Project Type *

Other:

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Release Type *

Other:

Length *

(Minutes if one-off) OR (Episodes x Duration if series)

CREATIVE MATERIALS

Please upload creative materials relevant to your project

Creative Materials (e.g. scripts, synopsis, detailed treatment, one pager) Upload File Here

Script (example)	

KEY CREATIVES / PERSONNEL

Include details of all key creatives

Name	Position	Qld Resident	CV & Bio (include links to previous work e.g. director's showreels if relevant)	Do you identify with any diverse groups that are under-represented in the Australian screen industry?
				<input type="checkbox"/> Differences in gender <input type="checkbox"/> Age <input type="checkbox"/> Aboriginal identity <input type="checkbox"/> Torres Strait Islander identity <input type="checkbox"/> Cultural and linguistic diversity <input type="checkbox"/> Person with a Disability <input type="checkbox"/> LGBTQI+ <input type="checkbox"/> Regional or Remote Queenslanders <input type="checkbox"/> Low Socio-economic status

				<input type="checkbox"/> Other:
				<input type="checkbox"/> Differences in gender <input type="checkbox"/> Age <input type="checkbox"/> Aboriginal identity <input type="checkbox"/> Torres Strait Islander identity <input type="checkbox"/> Cultural and linguistic diversity <input type="checkbox"/> Person with a Disability <input type="checkbox"/> LGBTQI+ <input type="checkbox"/> Regional or Remote Queenslanders <input type="checkbox"/> Low Socio-economic status <input type="checkbox"/> Other:
				<input type="checkbox"/> Differences in gender <input type="checkbox"/> Age <input type="checkbox"/> Aboriginal identity <input type="checkbox"/> Torres Strait Islander identity <input type="checkbox"/> Cultural and linguistic diversity <input type="checkbox"/> Person with a Disability <input type="checkbox"/> LGBTQI+ <input type="checkbox"/> Regional or Remote Queenslanders <input type="checkbox"/> Low Socio-economic status <input type="checkbox"/> Other:

CAST ATTACHMENTS

Please list any attached or contracted cast in your project.

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Characters Name	Actor	Qld Resident	Evidence of Attachment / Deal

PROJECT PLAN

Your **PROJECT PLAN** should include:

- your proposed schedule (be sure to clearly identify the number of days that will be spent in Queensland for each stage of pre, production and post)
- director's vision
- benefits to QLD including:
 - No. of QLD ATL and BTL crew to be employed and details of which roles they will occupy
 - No. of QLD cast to be employed
 - Details of the QLD facilities and services to be utilised throughout pre, production and post such as picture post, sound post, VFX
 - Outline of the suggested departments and roles for Queensland attachments.

Queensland Attachments Screen production budgets must include allowances for early to mid-career professional attachment opportunities.

Following approval of funding, the attachment position will be identified in consultation with the SQ Content team who will provide details of current talent seeking attachment opportunities.

Attachments should be engaged for a minimum of 5 weeks and be compensated at least \$1,000 per week for their time.

- Projects applying for under \$200,000 must budget for at least 1 attachment
- Projects applying for between \$200,000 up to \$299,999 must budget for at least 2 attachments
- Projects applying for \$300,000 or more must budget for at least 3 attachments

Where Screen Queensland is the principal state investor, applicants are also expected to utilise Queensland talent for attachments through [Screen Australia's Inclusive Attachment Scheme](#).

Upload a Project Plan (incl. production schedule, director's vision, benefits to Queensland as described above). *

Attach a file:

BUDGET

You can access the [Screen Australia A-Z Budget template here](#).

How much can I apply for?

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- Up to \$850,000 in the context of
 - Size of the audience
 - Overall budget
 - Spend in Queensland (as a guide your ask should be no more than 8% of state spend for a commercial project or 15% of state spend for a cultural or career-building project with substantial benefits – beyond the spend – to Queensland)
 - Other financing partners and their commitment

FUNDING REQUESTED *

Total QPE (Queensland Production Expenditure)

*

Ask as % of QPE

This number/amount is calculated.

Please provide your A-Z Production Budget, with QPE clearly identified *

Attach a file:

FINANCE PLAN

Please upload your Screen Australia Finance Plan as well as financing documentation (e.g. Letters of Intent/Commitment) to demonstrate the commitment of all contributors to the finance plan.

Where a producer is reinvesting part of their fee, please also supply a letter from an independent accountant confirming the producer's financial capacity to invest the amount prior to drawing down their fee; or a cash flow statement outlining how the producer plans to drawdown their fee and then reinvest into the production. The Completion Guarantor must also confirm their approval of this reinvestment.

Where other crew members are reinvesting their fees, a list of budget line items and their associated crew member will be required as well as a letter of commitment from each crew member that is reinvesting their fee.

Please attach Screen Australia template Finance Plan *

Attach a file:

Please upload financing documentation to demonstrate the commitment of all contributors to the finance plan *

Attach a file:

Multiple files may be uploaded at once

Please attach Recoupment Structure (if different to that detailed in Finance Plan)

Attach a file:

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Please upload a letter of intent from your Completion Guarantor or a statement as why you would like us to waive this requirement. If the producer is reinvesting part of their fee, the Guarantor must approve this in their letter. *

Attach a file:

COMMERCIAL PLAN

Upload a Commercial Plan (include sales estimates if available) *

Attach a file:

AUDIENCE PLAN

Upload an Audience Plan *

Attach a file:

REVOLVING FILM FINANCE FUND

All applications for RFFF are required to be completed on the standalone RFFF application form.

Are you applying for an RFFF Loan? *

Yes No

If you have your Screen Queensland allocated submission/application number, please specify it:

PROVISIONAL CERTIFICATE

Do you have a Provisional Certificate from Screen Australia? *

Yes No

If yes, please upload provisional certificate here

Attach a file:

Have you applied for a provisional certificate from Screen Australia?

Yes No

If yes, please provide the Provisional Certificate Application Number

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And the Provisional Certificate Submission Date

Must be a date

If you have received a confirmation of submission from Screen Australia, please upload here

Attach a file:

CO PRODUCTIONS

Is this a Co Production with an International partner? *

Yes

No

Do you have Provisional Approval from Screen Australia for Co Production status?

Yes

No

If yes, please upload here

Attach a file:

Have you applied for Provisional Approval from Screen Australia for Co Production status

Yes

No

If yes, please provide the Application Number

What is the Submission Date

Must be a date

If you have received a confirmation of submission from Screen Australia, please upload here

Attach a file:

LEGAL REQUIREMENTS, COPYRIGHT & CHAIN OF TITLE

* indicates a required field

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Is this an original concept of the applicant? *

Yes No

If this is not your original concept, please clearly detail chain of title

If this project is an Aboriginal or Torres Strait Islander story, is some or all IP owned by members of the relevant community?

Yes No N/A

If Yes, you must include documentation to demonstrate this below.

CHAIN OF TITLE

During the assessment process we will need to verify that you are the rights holder to this project and you will need to provide chain of title documentation and other agreements.

Please upload all chain of title documents you have below.

Projects that are Aboriginal and Torres Strait Islander stories must demonstrate that some or all IP is owned by members of the relevant community.

NB: You can add additional rows to allow for further Chain of Title documentation to be uploaded.

Type of Chain of Title	Please upload file here	Comments
Option Agreement / Deed of Assignment		
Licence Agreement		
Writer's Agreement		
Script Editor's Agreement		
Researcher's Agreement		
Development Investment Agreement		
Approval of Aboriginal and Torres Strait Islander owners of the story/evidence that IP is owned by the relevant community		

DECLARATION

* indicates a required field

Applicant declaration

- The applicant declares they have read and understood Screen Queensland's funding guidelines and Terms of Trade.

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- The applicant agrees and understands that any funding is discretionary and any approvals are subject to funding being available.
- The applicant has the firm intention and is able to proceed with the proposed project and declares that the information provided, together with all attachments are, to the best of the applicant's knowledge and belief, true and correct.
- The applicant undertakes to advise Screen Queensland of any significant changes to the proposed project, the information supplied or the materials submitted regarding the project.
- The applicant warrants that it owns or holds all relevant rights in the original works and or copyright materials necessary to proceed with the proposed project as envisaged by this application and will keep Screen Queensland indemnified against all actions, suits, proceedings, claims or demands made against Screen Queensland by reason of any breach of the above.
- It is agreed that Screen Queensland will not be liable for any action or claim based on any industrial or intellectual property of the applicant arising out, or in connection with Screen Queensland's receipt, custody or consideration of the applicant's submission.
- The applicant acknowledges and agrees that Screen Queensland may download, copy, store and use any material supplied or proffered by the applicant as part of this application and may provide access to such material to nominated third parties (as applicable).
- The applicant acknowledges and agrees that typing their name on this form and submitting the form will constitute signature by electronic communication under the Electronic Transactions (Queensland) Act 2001.

Disclosure of project information:

- You acknowledge and agree that Screen Queensland may publish for promotional purposes only, information about your project in Queensland Government media releases, on Screen Queensland's website or in Screen Queensland's e-newsletter. This information may include project name, genre and synopsis, names and past credits of individuals comprising the key creative team. It is your responsibility to update Screen Queensland if there has been any changes to the information submitted in your application form.

Authorised Signatory

Name *

First Name

Last Name

Position *

Submission Date *