

START YOUR APPLICATION

* indicates a required field

Please note, Screen Finance program guidelines have been updated as at 1 July 2024. Please ensure you have read [the guidelines](#) on the Screen Queensland website thoroughly, prior to applying.

With a focus on supporting Queensland producers and key creatives, our Screen Finance Fund is for screen stories seeking production finance, offered as a percentage of the production's estimated spend in Queensland.

Please note that applicants are not guaranteed to receive the full funding ask requested and funding is awarded at Screen Queensland's sole discretion.

Thank you for your application with Screen Queensland. Industry standard document formats must be used throughout your application (e.g. your budget, finance plan and supporting documents).

If you have any questions about any part of the form or your application, please contact the Screen Queensland Content Team on (07) 3248 0500 or email content@screenqld.com.au.

Project Title *

Please list any previous titles this project may have been known as

Applicant Name *

Production Company

Are you happy for your project/s, proposal and/or team to be considered for other suitable Screen Queensland opportunities beyond this application? *

Yes

No

Are you eligible to apply?

- I am the rights-holding producer.
- I live and work in Queensland (and have been a resident of the state for at least six months immediately preceding the application; proof of residency may be required), OR

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I am an Australian resident working with the minimum number of Queensland residents in a key creative role (writer, director, producer) who live and work in Queensland as outlined in the [guidelines](#).

- I am not employed by a state or government screen agency.
- I am not employed by a broadcaster or streaming service.
- I do not have any projects in default with Screen Queensland.
- I and my team are not in default with Screen Queensland.
- The project has not yet begun pre-production or principal photography.
- I have an Australian Business Number (ABN).
- This project has not been unsuccessful in seeking Screen Finance funding on two (2) previous occasions.
- I and my team authentically represent the story and characters in the project that form part of this Application.
- I have read and agree to the [SQ Terms of Trade](#); [SQ QPE Definition](#); [SQ Strategic Plan 2023-2025](#); [Screen Diversity and Inclusion Network Charter](#); [Screen Australia Pathways and Protocols](#).

Eligibility *

- I am eligible to apply for this application
- I am not eligible to apply for this application

If you are unsure, please contact Screen Queensland 07 3248 0500 / content@screenqld.com.au

Provide further details, if necessary

Are you a Queensland or Interstate Producer? *

- I am a Queensland Producer and own a minimum 50% of copyright in the project.
- I am an Interstate Producer.

Projects that meet eligibility requirements are not guaranteed funding and will undergo a rigorous assessment process against Screen Queensland's strategic priorities and program guidelines.

All requests for funding, regardless of eligibility, are subject to limited program budgets within a highly competitive funding environment.

A brief summary of the [guidelines](#) is as follows, subject to assessment:

Grants up to \$250,000, Equity Investment over \$250,000.

QUEENSLAND PRODUCERS Eligible for 12% of QPE (base) with additional funding available up to cap of 15% for Queensland elements ([see full guidelines](#)).

INTERSTATE PRODUCERS Eligible for 10% of QPE (base) with engagement of one Queensland-resident Above-the-Line creative in the role of Writer, Director or Producer AND a Queensland-resident Line Producer, with additional funding available up to cap of 12% for Queensland elements ([see full guidelines](#)).

What is your total production budget? *

\$

Must be a dollar amount.

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What is your estimated total Queensland Production Expenditure (QPE)? *

\$

Must be a dollar amount.

What is your funding request of Screen Queensland? *

\$

Must be a dollar amount.

Funding Request as % of QPE

This number/amount is calculated.

Please list your Queensland-resident above-the-line creatives:

Note revised guidelines [here](#).

Full Name	Role
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Additional Funding

As a **Queensland-resident producer**, please note that funding is awarded at 12% of Queensland Production Expenditure (QPE) as a base level, with additional funding available up to a cap of 15% QPE for benefits to Queensland such as those listed below.

As an **Interstate producer**, please note that funding is awarded at 10% of Queensland Production Expenditure (QPE) as a base level, with additional funding available up to a cap of 12% QPE for benefits to Queensland such as those listed below.

- Story significantly and appropriately represents First Nations content, diversity, or story of unique cultural value to Queensland/Queenslanders
- Story showcases Queensland as Queensland on screen in a way that celebrates our unique culture and identity.
- Queensland-resident writer(s)
- Queensland-resident director(s)
- Significant credited, career-advancement opportunity for early-career Queensland-resident producer(s)

Please indicate all options that are relevant to your project and application (if applicable).

- Story significantly and appropriately represents First Nations content, diversity, or story of unique cultural value to Queensland/Queenslanders
- Story showcases Queensland as Queensland on screen in a way that celebrates our unique culture and identity
- Queensland-resident writer(s)
- Queensland-resident director(s)
- Significant credited, career-advancement opportunity for early-career Queensland-resident producer(s)
- Other benefits to Queensland

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Please provide a brief narrative of the above explaining how your production meets these criteria. *

Indicate N/A if this is not applicable to your project.

APPLICANT DETAILS

* indicates a required field

ORGANISATION APPLICANT

Organisation Name *

Full Legal Name as listed on the Australian Business Register

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Registered for GST? *

Yes

No

Upload your Certificate of Incorporation *

Attach a file:

Postal Address *

Address

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Suburb State Postcode

Office Address

Address

Suburb State Postcode

Contact Person *

First Name

Last Name

Position *

Contact Email *

Phone Number *

List of Company Directors

Legal Advisor

Accountant

Federal electorate for applicant *

State electorate for applicant *

Local govt electoral zone for applicant *

PROJECT DETAILS

* indicates a required field

Project Origin

Release Type *

- Theatrical
- Broadcast - Including Streaming

Project Type *

Genre *

Duration *

For Duration:

- If series, indicate Length as **Episodes x Minutes Per Episode** (eg: "13 x 26 min")
- If one-off, indicate Length as **Total Minutes** (eg: "93 min")

Project Logline *

Please detail your project description (100 words maximum)

PROJECT DETAILS

Please upload the following:

- Creative materials (e.g. scripts, synopsis, detailed treatment, one pager)
- Director's Vision

Description

Upload File Here

Description	Upload File Here
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

BENEFITS TO QUEENSLAND

Your **Benefits to Queensland document** should include:

- Details of which ATL and BTL crew roles will be occupied by Queensland practitioners.

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- Details of the Queensland facilities and services to be utilised throughout pre, production and post such as picture post, sound post, VFX
- Impact on careers of Queensland practitioners and building Queensland companies, and
- Additional opportunities you wish to offer to the wider Queensland community/industry
 - 'In Conversation with'/Masterclass event with a key creative of the project,
 - Cast tourism opportunity at a key Queensland destination,
 - Video testimonials from key creatives,
 - An opportunity for members of the public to win non-speaking background roles as action extras for one day of filming or to 'win a day on set' experience.

Upload your Benefits to Queensland Document *

Attach a file:

Number of ATL Jobs for Queenslanders *

Must be a number.

Do not include cast or extras.

Number of BTL Jobs for Queenslanders *

Must be a number.

Do not include cast or extras.

Number of Queensland Cast including Extras

Must be a number.

Total number of ALL Queensland Jobs *

This number/amount is calculated.

Total number of ALL Jobs *

Must be a number.

Include interstate and international.

CULTURAL AND DIVERSE ENGAGEMENT

* indicates a required field

The Everyone Project

If successful, I agree to register the production to [The Everyone Project](#) and, with appropriate consent, provide the names, roles and contact details of the production cast and crew so that they may be invited to participate in voluntary, de-identified demographic surveys.

*

I Agree To Participate

Diversity

It is important that your team of key creatives authentically represent the story and characters in your application. If your story includes content or characters from an under-represented background, e.g. Aboriginal and Torres Strait Islander people; culturally and linguistically diverse people; people with a disability; female; LGBTQIA+ people, then appropriate representation of that diversity must be ensured throughout the production.

Does your story include content or characters from a diverse background? *

Yes

No

Please upload your consultation and engagement plan and/or Cultural Engagement and Safety Plan here. *

Attach a file:

Aboriginal and Torres Strait Islander Story, Content and Characters

For First Nations stories or stories including First Nations elements, eligibility will be determined as per the below table and notes.

Applicant

Requirements

First Nations story*

First Nations

- If you are sharing the story of your own community, you only need to provide a Cultural Engagement and Safety Plan. However, if you are telling the story of another community, you must either engage a Cultural Consultant from that community or demonstrate that you have the cultural knowledge and rights to tell the story.
- If emerging First Nations applicant, 2 out of 3 key creatives must be First Nations

Non-Indigenous & Co-productions#

- 2 out of 3 key creatives must be First Nations
- Where the producer is not First Nations, a Cultural Consultant must be engaged
- 1 x Above the line attachment opportunity required
- 2 x Below the line attachment opportunity required
- Attachment opportunities must be for Queensland-based First Nations practitioners

First Nations elements**

First Nations

- If you are sharing the story of your own community, you only need to provide a Cultural Engagement and Safety Plan. However, if you are telling the story of another

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community, you must either engage a Cultural consultant from that community or demonstrate that you have the cultural knowledge and rights to tell the story.

Non-Indigenous & Co-productions#

- A Cultural Consultant must be engaged
- 1 x Above the line attachment opportunity required
- 1 x Below the line attachment opportunity required
- Attachment opportunities must be for Queensland-based First Nations practitioners

* A "First Nations story" refers to a narrative that originates from the oral traditions of Indigenous peoples, often focusing on their history, culture, spirituality, and worldview.

** A story that contains "First Nations elements" may incorporate aspects of First Nations cultures, such as characters, settings, themes, or storytelling techniques, but may not necessarily originate from or be deeply rooted in Indigenous traditions.

Co-productions in this context are defined as productions wherein both Indigenous and Non-Indigenous producers have a share in the copyright.

Refer to the full guidelines [here](#) for further details.

1. Does your story contain Aboriginal or Torres Strait Islander story, content or characters? *

- Yes No

2. Does your project include any Indigenous heritage elements which include any of the following:

- literary, performing and artistic works (including songs, music, dances, stories, ceremonies, symbols, languages and designs);
- scientific, agricultural, technical and ecological knowledge (including cultigens, medicines and the phenotypes of flora and fauna);
- all items of movable cultural property;
- human remains and tissues;
- immovable cultural property (including sacred and historically significant sites and burial grounds);
- documentation of the Indigenous peoples' heritage in archives, film, photographs, videotape or audiotape and in all other forms of media.

- * Yes No

As you have indicated YES to Questions 1 and/or 2 above, please confirm:

Have you read, understood, and will abide by the ICIP Protocols document as outlined by the 'Australia Council for the Arts'? *

- Yes No

Link: <https://australiacouncil.gov.au/investment-and-development/protocols-and-resources/protocols-for-using-first-nations-cultural-and-intellectual-property-in-the-arts/>

Have you read, understood, and will abide by the Pathways and Protocols document as outlined by Screen Australia? *

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Yes

No

Link: <https://www.screenaustralia.gov.au/about-us/doing-business-with-us/indigenous-content/indigenous-protocols>

Is some or all IP owned by members of the relevant community? *

Yes

No

If Yes, you must include documentation to demonstrate this below. If No, please provide further details below.

Please provide documentation approval of Aboriginal and Torres Strait Islander owners of the story/evidence that IP is owned by the relevant community *

Attach a file:

As you have indicated No, please provide further details. *

BUDGET & FINANCING

* indicates a required field

FINANCE PLAN

Please upload your Finance Plan (Screen Australia templates [here](#)) as well as financing documentation to demonstrate the commitment of all contributors to the finance plan:

- For marketplace attachments, a Letter of Intent/Commitment. Subject to Screen Queensland's assessment, we may require confirmation of draft terms.
- For equity investments from a related party or an individual, please upload a supporting letter from an arm's length / independent accountant, confirming the party's financial capacity to invest.
- Each financier must be shown on a separate line.
- Please detail how you will cashflow your production as required, e.g. producer offset, marketplace, government incentives. Include documentation from your lender/cashflow provider (e.g. Letter of Offer).

Please attach Screen Australia template Finance Plan, including recoupment structure: *

Attach a file:

Please upload a letter of intent from your Completion Guarantor or a statement as to why you would like us to waive this requirement: *

Attach a file:

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Please upload a letter of offer from your cashflow provider (if applicable):

Attach a file:

BUDGET

You can access the [Screen Australia A-Z Budget template here](#).

Please refer to the [MEAA rates](#) as a minimum.

Ensure the uploaded budget includes a [QPE](#) column / tag and total QPE.

Ensure these values match the Total budget and Total QPE figures provided earlier in your application.

Please provide your A-Z Production Budget, with QPE clearly identified: *

Attach a file:

As your Screen Queensland ask is at Investment level (over \$250,000), please provide the following:

- Draft recoupment waterfall, including Screen Queensland
- Draft cashflow/drawdown schedule, including Screen Queensland

Please upload a draft recoupment waterfall, including Screen Queensland: *

Attach a file:

Please upload a draft cashflow/drawdown schedule, including Screen Queensland:

*

Attach a file:

FINANCE PROVIDERS

- Must equal total budget amount.
- Each document must be signed and be on a formal letterhead.
- Emails and screenshots can not be accepted.
- Where a key creative is investing/re-investing part of their fee, supply a letter from an independent accountant confirming the financial capacity to invest the amount.
- Where a production company is investing in the project, supply a letter from an independent accountant confirming the financial capacity to invest the amount.
- Each financier must be shown on a separate line.
- Any gap financing must show interest rates, fees, the amount being financed, plus the total budget.

Click the **Add More** button to add more rows if required.

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Contributor	Are they a related party?	If YES, Relationship Type	Amount	Finance Type	% of Budget	Financing Document (eg. Letter of Intent / Commitment)	Checklist
			Must be a dollar amount.				At least 2 choices must be selected.
	<input type="radio"/> Yes <input type="radio"/> No		\$				<input type="checkbox"/> The document uploaded refers to the amount being financed <input type="checkbox"/> The document is still current
	<input type="radio"/> Yes <input type="radio"/> No		\$				<input type="checkbox"/> The document uploaded refers to the amount being financed <input type="checkbox"/> The document is still current

Accountant Letters

If any related entities or individual are investing/re-investing, have you attached independent accountant's letters for each, confirming the ability to invest/re-invest, and confirming the correct amount(s)? *

- Yes
 No
 N/A

Your project must be completely financed, except for your Screen Queensland Ask and any Ask from another State or Federal agency, that is still pending.

Please confirm the below: *

- All applicable finance documents have been uploaded to the Finance Providers table

DEVELOPMENT FUNDING

Please detail any previous state agency funding (including Development/IDEAS funding from Screen Queensland) - and upload relevant contract(s).

Please note, as at 1 July, Screen Queensland is offering Development funding as grants rather than investments. However, Development Investments contracted prior to 1 July remain recoupable and will not be converted to grants in retrospect.

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Screen Agency	Funding Program	Amount Funded	Upload Contract
		Must be a dollar amount.	
		\$	
		\$	

COMMERCIAL AND AUDIENCE STRATEGY

* indicates a required field

COMMERCIAL AND AUDIENCE PLAN

Commercial Plan - outlining the release strategy and how you will maximise the commercial returns of the project (if applicable, including but not limited to exploitation of stage rights, publishing rights, merchandise, game extensions).

Audience Plan - detailing the target audience and the proposed pathway to reach that audience. Discuss this with your distributor/broadcaster if appropriate.

Upload a Commercial & Audience Plan *

Attach a file:

If the project is a returned series, sequel or spin-off, please upload recoupment/return details from the original project(s)

Attach a file:

eg: Ratings, Collection Statements, or any other Follow-On Sales/Ancillary Rights. Multiple documents can be uploaded if required.

SALES ESTIMATES

Sales Estimates *

Attach a file:

Upload ANZ and ROW where applicable. Multiple documents can be uploaded if required.

PRODUCTION SCHEDULE

* indicates a required field

Upload the Production Schedule *

Attach a file:

Dates

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Stage	Est. Total Days	Est. Total Days in Queensland	Start Date	End Date
			Must be a date.	Must be a date.
Pre Production				
Principal Photography				
Post Production				
Rough Cut				
Fine Cut				
Completion Date				

Proposed Delivery Date
Must be a date.

Transmission/Release Date (If Known)
Must be a date.

TEAM

* indicates a required field

KEY CREATIVES / PERSONNEL

Upload the CVs and bios of the people who have agreed to be part of your project.

All projects must have a Queensland producer or line producer attached.

If this project is a First Nations story, or contains First Nations characters or elements, please ensure you have read and understood the [guidelines](#) for First Nations.

Click the 'Add Row' button to add more fields.

Role	Name	Qld Resident	CV	Do you identify with any diverse groups in the Australian screen industry?
				<input type="checkbox"/> Female identity <input type="checkbox"/> Age (55+) <input type="checkbox"/> Aboriginal identity <input type="checkbox"/> Torres Strait Islander identity <input type="checkbox"/> Cultural and linguistic diversity

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			<input type="checkbox"/> Person with a disability <input type="checkbox"/> LGBTQI+ <input type="checkbox"/> Regional or Remote Queensland (150KM+ from Brisbane or Gold Coast CBD) <input type="checkbox"/> Low Socio-economic status <input type="checkbox"/> Other:
			<input type="checkbox"/> Female identity <input type="checkbox"/> Age (55+) <input type="checkbox"/> Aboriginal identity <input type="checkbox"/> Torres Strait Islander identity <input type="checkbox"/> Cultural and linguistic diversity <input type="checkbox"/> Person with a disability <input type="checkbox"/> LGBTQI+ <input type="checkbox"/> Regional or Remote Queensland (150KM+ from Brisbane or Gold Coast CBD) <input type="checkbox"/> Low Socio-economic status <input type="checkbox"/> Other:
			<input type="checkbox"/> Female identity <input type="checkbox"/> Age (55+) <input type="checkbox"/> Aboriginal identity <input type="checkbox"/> Torres Strait Islander identity <input type="checkbox"/> Cultural and linguistic diversity <input type="checkbox"/> Person with a disability <input type="checkbox"/> LGBTQI+ <input type="checkbox"/> Regional or Remote

				Queenslander (150KM+ from Brisbane or Gold Coast CBD) <input type="checkbox"/> Low Socio- economic status <input type="checkbox"/> Other:
--	--	--	--	---

Attachment Opportunities

The Production Company shall provide the required number of attachment opportunities for the project's Funding Request, as outlined below, to Bona Fide Queenslanders. Each attachment is to be a minimum period of five (5) weeks each. Attachments should be paid at least [MEAA Award Level 1](#) minimum rates for 50-hour weeks (at the Production Company's cost) in departments to be approved by Screen Queensland in skills shortage areas. The required number of attachment opportunities shall be:

- Projects applying for under \$200,000 must budget for at least 1 attachment.
- Projects applying for between \$200,000 up to \$299,999 must budget for at least 2 attachments.
- Projects applying for \$300,000 or more must budget for at least 3 attachments.

Where Screen Queensland is the principal state investor, applicants are also expected to utilise Queensland talent for attachments through [Screen Australia's Inclusive Attachment Scheme](#).

*

I understand my obligations with regards to attachment opportunities.

Screen Queensland will liaise with you to identify appropriate attachment opportunities. However, if there is a significant opportunity you would like to propose, please do so here:

CAST ATTACHMENTS

Please list any attached or contracted cast in your project.

Characters Name	Actor	Qld Resident	Evidence of Attachment / Deal

PROVISIONAL CERTIFICATE, RFFF, CO-PRODUCTIONS

* indicates a required field

PROVISIONAL CERTIFICATE

Do you have a Provisional Certificate from Screen Australia? *

Yes No

If yes, please upload Provisional Certificate here

Attach a file:

Have you applied for a Provisional Certificate from Screen Australia?

Yes No

If yes, please provide the Provisional Certificate Application Number

And the Provisional Certificate Submission Date

If you have received a confirmation of submission from Screen Australia, please upload here

Attach a file:

REVOLVING FILM FINANCE FUND

All applications for RFFF are required to be completed on the standalone RFFF application form available [here](#).

Are you applying for an RFFF Loan? *

Yes No

If you have your Screen Queensland allocated submission/application number, please specify it:

CO-PRODUCTIONS

Is this an Official Co-production with an International partner? *

Yes No

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Do you have Provisional Approval from Screen Australia for Official Co-production status?

Yes No

If yes, please upload here

Attach a file:

Have you applied for Provisional Approval from Screen Australia for Official Co-production status?

Yes No

If yes, please provide the Application Number

What is the Submission Date

Must be a date

If you have received a confirmation of submission from Screen Australia, please upload here

Attach a file:

LEGAL REQUIREMENTS, COPYRIGHT CHAIN OF TITLE

* indicates a required field

Is this an original concept of the applicant? *

Yes No

As you've indicated this is not your original concept, please clearly detail the chain of title and upload relevant agreements below. *

Signed Agreements

During the assessment process we will need to verify that you are the rights holder to this project and you will need to provide chain of title documentation and other agreements.

Please upload all signed agreements you have below.

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Projects that are Aboriginal and Torres Strait Islander stories must demonstrate that some or all IP is owned by members of the relevant community.

NB: You can add additional rows to allow for further legal documentation to be uploaded.

Type of Chain of Title	Please upload file here	Comments
Option Agreement / Deed of Assignment		
Licence Agreement		
Writer's Agreement		
Script Editor's Agreement		
Researcher's Agreement		
Development Investment Agreement		
Approval of Aboriginal and Torres Strait Islander owners of the story/evidence that IP is owned by the relevant community		

DECLARATION

* indicates a required field

Applicant declaration

- The applicant declares they have read and understood Screen Queensland’s funding guidelines and [Terms of Trade](#).
- The applicant agrees and understands that any funding is discretionary and any approvals are subject to funding being available.
- SQ’s offers for support and any associated terms and conditions are non-negotiable.
- The applicant has the firm intention and is able to proceed with the proposed project and declares that the information provided, together with all attachments are, to the best of the applicant’s knowledge and belief, after making all reasonable inquiries, true and correct.
- The applicant undertakes to promptly advise Screen Queensland of any significant changes to the proposed project, the information supplied or the materials submitted regarding the project.
- The applicant warrants that it owns or holds all relevant rights in the original works and or copyright materials necessary to proceed with the proposed project as envisaged by this application and will keep Screen Queensland indemnified against all actions, suits, proceedings, claims or demands made against Screen Queensland by reason of any breach of the above.
- It is agreed that Screen Queensland will not be liable for any action or claim based on any industrial or intellectual property of the applicant arising out, or in connection with Screen Queensland's receipt, custody or consideration of the applicant's submission.
- The applicant acknowledges and agrees that Screen Queensland may download, copy, store and use any material supplied or proffered by the applicant as part of this application and may provide access to such material to nominated third parties (as applicable).

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- The applicant agrees that Screen Queensland’s liability in relation to the application, the application process and all related matters to the application is limited to \$1. Screen Queensland reserves the right to change any element of the application process and the underlying program at any time, in its absolute discretion.
- The applicant acknowledges and agrees that typing their name on this form and submitting the form will constitute signature by electronic communication under the Electronic Transactions (Queensland) Act 2001.

Disclosure of project information:

- You acknowledge and agree that Screen Queensland may publish for promotional purposes only, information about your project in Queensland Government media releases, on Screen Queensland's website or in Screen Queensland's e-newsletter. This information may include project name, genre and synopsis, names and past credits of individuals comprising the key creative team. It is your responsibility to update Screen Queensland if there has been any changes to the information submitted in your application form.

Privacy Notice and Consent

- By submitting an application, you agree that we will deal with the personal information you provide in accordance with our [Privacy Policy](#), as amended from time to time, and this [Privacy Notice and Consent Form](#).
- By submitting an application, you agree that your details will be added to our marketing database and that you may receive communications related to Screen Queensland’s events, programs and services from time to time. If you do not wish to be added to our marketing base, please click the opt-out check box below.

I do not wish to have my details added to the marketing database

Authorised Signatory

Name *

First Name

Last Name

Position *

Submission Date *