

## LOCATION SCOUTING ASSISTANCE APPLICATION FORM

\* indicates a required field

### ARE YOU ELIGIBLE TO APPLY?

**You MUST meet one of the following eligibility criteria: \***

- ☐ Queensland based practitioner
- ☐ Substantially engaging with Queensland based practitioners
- ☐ Substantially engaging with Queensland facilities
- ☐ Planning to use Queensland facilities or locations

**Are you employed by a State or Government Screen Screen Agency? \***

- ☐ Yes ☐ No

**Are you employed by an Australian Broadcaster?**

- ☐ Yes ☐ No

**Do you currently have any project that is being funded by Screen Qld in default? \***

- ☐ Yes ☐ No

**Do you have an Australian Business Number (ABN)? \***

- ☐ Yes ☐ No ☐ Not Applicable (International Applicants) ☐ Other:

**Do you plan to spend more than \$1 million on Queensland Production Expenditure (QPE)? \***

- ☐ Yes ☐ No

## APPLICANT TYPE

\* indicates a required field

Individual or Organisation

**Are you applying as an individual or organisation? \***

- ☐ Individual ☐ Organisation

## APPLICANT DETAILS

\* indicates a required field

### INDIVIDUAL APPLICANTS

**Name \***

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First Name

Last Name

**Business Name (if applicable)**

**ABN**

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

**Registered for GST? \***

☐ Yes

☐ No

**Primary Address \***

Address

  

Suburb State Postcode

**Street Address**

Address

  

Suburb State Postcode

**Contact Email \***

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**Contact Phone Number \***

## ORGANISATION APPLICANT

**Organisation Name \***

**ABN**

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

**Registered for GST? \***

☐ Yes ☐ No

**Upload your Certificate of Incorporation**

Attach a file:

**Postal Address \***

Address

  

Suburb State Postcode

**Office Address**

Address

# Location Scouting Assistance | Application

## Form Preview

Suburb   State   Postcode

**Contact Person \***

First Name

Last Name

**Position \***

**Contact Email \***

**Phone Number \***

**List of Company Directors**

**Company Secretary**

**Shareholders**

**Accountant**

## LOCAL PRODUCTION OFFICE

*(If applicable)*

**Organisation Name**

**Contact Person**

First Name

Last Name

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## Form Preview

**Position**

**Office Address**

Address

Suburb State Postcode

**Production Office Phone**

**Mobile / Cell Number**

**Primary Email**

## PROJECT DETAILS

\* indicates a required field

**Project Title (if known):**

\*

**Please list any previous titles this project may have been known as:**

**Project Summary:** \*

**Location Needs:** \*

**Other Territories Being Considered:** \*

**Origin \***

- ☐ NSW
- ☐ QLD
- ☐ VIC
- ☐ SA
- ☐ TAS

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## Form Preview

- ☐ WA
- ☐ NT
- ☐ ACT
- ☐ USA
- ☐ UK
- ☐ Canada
- ☐ France
- ☐ China
- ☐ Other Asia

**Release Type \***

**Genre \***

- ☐ Action
- ☐ Adventure
- ☐ Animation
- ☐ Biopic
- ☐ Comedy
- ☐ Children
- ☐ Crime
- ☐ Drama
- ☐ Fantasy
- ☐ Horror
- ☐ Mystery
- ☐ Natural History
- ☐ Period Drama
- ☐ Reality
- ☐ Romance
- ☐ Rom Com
- ☐ Sci-Fi
- ☐ Thriller
- ☐ Western
- ☐ War
- ☐ Documentary
- ☐ Multi Platform

**Project Type \***

- ☐ Fiction Feature
- ☐ Fiction Television Series
- ☐ Fiction Television Pilot
- ☐ Fiction Television Miniseries
- ☐ Fiction Telemovie
- ☐ Documentary Feature Film
- ☐ Documentary Television Series

**Length**

**Has Provisional Offset Certificate been issued?**

- ☐ Yes ☐ No ☐ Other:

**Is this planned to be a Co-Production with an International partner?**

- ☐ Yes ☐ No

# Location Scouting Assistance | Application

## Form Preview

**Project Synopses (one paragraph & one page) \***

Attach a file:

**Script and/or detailed Treatment \***

Attach a file:

## BUDGET BREAKDOWN

**Total Production Budget \***

\$

**Estimated Queensland Production Expenditure \***

\$

**Above the Line costs**

\$

**Queensland spend as a % of Total Budget \***

%

**Below the Line costs \***

\$

**Queensland spend as a % of Total Below the Line Budget \***

%

**Please upload your Budget Top Sheet**

Attach a file:

## PRODUCTION DETAILS

**Pre-Production start date: \***

**Post Production start date:**

**Principle Photography start date: \***

**Planned Delivery date:**

**Principle Photography wrap date:**

**Upload your Production Schedule here**

Attach a file:

## PRODUCTION DAYS

**Total Pre-production days**

**Total Shooting days**

**Total Post-production days**

**Pre-production days in Qld**

**Shooting days in Qld**

**Post-production days in Qld**

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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## KEY CREATIVES

Please list any key creatives or cast.

**Name:**

**Position:**

**Please attach CV or Bios**

<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

### QUEENSLAND BENEFITS

\* indicates a required field

#### QUEENSLAND FACILITIES & SERVICES

**Are you planning to use Post Production services? \***

☐ Yes

☐ No

☐ Undecided

**Are you planning to use Post Production sounds? \***

☐ Yes

☐ No

☐ Undecided

**Are you planning to use VFX houses? \***

☐ Yes

☐ No

☐ Undecided

**List the proposed companies you are considering.**

**If Queensland facilities are NOT being used, please indicate who you will be using.**

**Did you need assistance from Screen Queensland sourcing facilities, crew or services? \***

☐ Yes

☐ No

#### LOCATIONS SCOUTING ASSISTANCE

**Have you already received a Locations Picture Presentation from Screen Qld? \***

☐ Yes

☐ No

**Estimated number of days requested for locations scouting? \***

**Will you require a Locations Manager for the Scout? \***

☐ Yes

☐ No

**Will you require accommodation in Qld for the Scout? \***

☐ Yes

☐ No



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## Form Preview

**Will you require car hire for the Scout? \***

☐ Yes

☐ No

**Will you require inter-state flights for the Scout? \***

☐ Yes

☐ No

**Draft Itinerary of planned scout. Please include any travel details that are currently organised \***

Attach a file:

**Draft Budget of Planned Scout \***

Attach a file:

Please clearly indicate the costs requesting to be covered by Screen Queensland and the costs being covered by the applicant.

## LOCATIONS

Location	Type of Location	Priority / Secondary

## SCOUTING GROUP INFORMATION

List the names, roles and passport details (if applicable) of people travelling on the scout:

Name:	Position:	Passport Number:	Country of Residency:	Scanned copy of passport details:

## LEGAL REQUIREMENTS, COPYRIGHT & CHAIN OF TITLE

\* indicates a required field

**Is this an original concept of the applicant? \***

☐ Yes

☐ No

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## Form Preview

If this is not your original concept, please provide more details:

### CHAIN OF TITLE

During the assessment process we may need to verify that you are the rights holder to this project.

You may need to provide chain of title documentation and other agreements, if requested.

Option Agreement	Licence Agreement	Writer's Agreement	Script Editor's Agreement	Researcher's Agreement	Development Investment Agreement
<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

### Files to Upload

**Certificate of Incorporation**

Attach a file:

**Option Agreement**

Attach a file:

**Writer Agreement**

Attach a file:

**Producer / Co-Producer Agreements**

Attach a file:

### STATISTICAL & DIVERSITY DATA

**Federal electorate for applicant**

**State electorate for applicant**

**Local govt electoral zone for applicant**

**Gender of Applicant**

☐ Female ☐ Male ☐ Non-Binary ☐ Prefer not to say

**Diversity Type**

☐ Aboriginal

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## Form Preview

- ☐ Torres Strait Islander
- ☐ Regional or Remote Area
- ☐ Culturally and linguistically diverse background
- ☐ Person with a Disability
- ☐ LGBTQI

### Indigenous Component

- ☐ Indigenous Writer
- ☐ Indigenous Producer
- ☐ Indigenous Director
- ☐ Indigenous Characters
- ☐ Representations of Indigenous Culture
- ☐ Based on Indigenous Stories

## DECLARATION

\* indicates a required field

### Applicant declaration

- The applicant declares they have read and understood Screen Queensland's funding guidelines and Terms of Trade.
- The applicant agrees and understands that any funding is discretionary and any approvals are subject to funding being available.
- The applicant has the firm intention and is able to proceed with the proposed project and declares that the information provided, together with all attachments are, to the best of the applicant's knowledge and belief, after making all reasonable inquiries, true and correct.
- The applicant undertakes to promptly advise Screen Queensland of any significant changes to the proposed project, the information supplied or the materials submitted regarding the project.
- The applicant warrants that it owns or holds all relevant rights in the original works and or copyright materials necessary to proceed with the proposed project as envisaged by this application and will keep Screen Queensland indemnified against all actions, suits, proceedings, claims or demands made against Screen Queensland by reason of any breach of the above.
- It is agreed that Screen Queensland will not be liable for any action or claim based on any industrial or intellectual property of the applicant arising out, or in connection with Screen Queensland's receipt, custody or consideration of the applicant's submission.
- The applicant acknowledges and agrees that Screen Queensland may download, copy, store and use any material supplied or proffered by the applicant as part of this application and may provide access to such material to nominated third parties (as applicable).
- The applicant agrees that Screen Queensland's liability in relation to the application, the application process and all related matters to the application is limited to \$1.
- Screen Queensland reserves the right to change any element of the application process and the underlying program at any time, in its absolute discretion.
- The applicant acknowledges and agrees that typing their name on this form and submitting the form will constitute signature by electronic communication under the Electronic Transactions (Queensland) Act 2001.

### Disclosure of project information:

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- You acknowledge and agree that Screen Queensland may publish for promotional purposes only, information about your project in Queensland Government media releases, on Screen Queensland's website or in Screen Queensland's e-newsletter. This information may include project name, genre and synopsis, names and past credits of individuals comprising the key creative team. It is your responsibility to update Screen Queensland if there has been any changes to the information submitted in your application form.

### Authorised Signatory

**Name \***

First Name

Last Name

**Position \***

**Submission Date \***

### Privacy Notice and Consent

- By submitting an application, you agree that we will deal with the personal information you provide in accordance with our [Privacy Policy](#), as amended from time to time, and this [Privacy Notice and Consent Form](#).
- By submitting an application, you agree that your details will be added to our marketing database and that you may receive communications related to Screen Queensland's events, programs and services from time to time. If you do not wish to be added to our marketing base, please click the opt-out check box below.

☐ I do not wish to have my details added to the marketing database